

Funds Request Form

Organization details	
Name of organization	
Date established	
Name of national organization (in case your organization is part of a large or national organization)	
Address	
Website	
Number of paid staff	Full time: Part time:
Number of volunteers	
Expenditure/ costs in 2010	
Income in 2010	
Main sponsors of your organization	
Is your organization recognized by ZEWO or by any other TQM (total quality management)?	

Contact person details	
Name including title	
Position	
Telephone number	
Mobile phone number	
Fax number	
Email address	

Mission	
What are your objectives?	
What is your geographical area of operation?	
Which persons (age, nationality, residence, kind of handicap, circumstances) are benefiting of the activities of your organization?	

Activities	
Please give a summary of present key activities and the number of people these are benefiting	

Request for funds	
How did you find out about the KPMG Foundation?	
Purpose for which funds are requested	
When are you planning to commence the work/project?	
What you intend to achieve as a result of the funding?	
How will you monitor the progress of your project?	
How are you going to inform the KPMG Foundation on the progress of the project?	
How will you evaluate and disseminate the results of your project?	
Please provide a project schedule.	

Financial	
Amount requested from the KPMG Foundation	
Total cost of project	
Breakdown of budget (e.g. how the funds are spent, staff, material, administration etc)	

Please send this form to KPMG Foundation, Badenerstrasse 172, 8026 Zurich or kpmgfoundation@kpmg.ch.